



**NEWCASTLE·UNDER·LYME**  
**BOROUGH COUNCIL**

## **Cabinet Forward Plan: Newcastle under Lyme Borough Council**

### **Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012 between 1 June 2024 and 30 September 2024**

This plan gives notice of decisions that [Cabinet](#) is expecting to take over the next few months. It also gives, except in cases of urgency, at least 28 days notice of all “Key Decisions” that will be taken “Key Decisions” are decisions about “executive” functions that will:-

- A) result in the Council incurring expenditure or making savings of an amount which is significant having regard to the Council’s budget for the service or the function to which the decision relates. (NB: The financial threshold above which expenditure or savings become significant has been set by the Council at £100,000 Revenue and £250,000 Capital Expenditure); and/or
- B) be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

We have to take some Cabinet decisions in private because they deal with confidential or “exempt” information. That is information described in one or more of the following categories set out in Schedule 12A of the Local Government Act 1972.

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;

- a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

If we intend to take a decision in private, we will tell you why in the plan below. If you disagree with our reasons, you can tell us why using the contact details below. We will respond to you directly and will publish our response in the meeting agenda. If we have published the meeting agenda before we can respond, we will respond verbally at the meeting and record the response in the minutes.

You can find more information about Cabinet, Cabinet Members and their portfolios, agendas, reports and minutes [here](#).

More information on Cabinet procedures, executive functions, Key Decisions, urgent decisions and access to information is available in our [Constitution](#).

For all enquiries, please contact Democratic Services, Castle House, Barracks Road, Newcastle-under-Lyme, Staffordshire ST5 1BL.  
Telephone – 01782 742222 / Email – [DemocraticServices@newcastle-staffs.gov.uk](mailto:DemocraticServices@newcastle-staffs.gov.uk)

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	Key Decision
Walleys Quarry Odour Update	To receive an update on odour issues at Walleys Quarry	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 4 June 2024	Health, Wellbeing and Environment	All Wards	N/A	No
Refreshed Sustainable Environment Strategy and Action Plan	To consider a report on the Refreshed Sustainable Environment Strategy and Action Plan	Cabinet Portfolio Holder - Sustainable Environment	Cabinet 4 June 2024	Health, Wellbeing and Environment	All Wards	N/A	Yes
Award of	To consider a report	Cabinet Portfolio	Cabinet 4 June	Economy and	Town	N/A	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Contract for Castle Car Park Payment System	on the awarding of a contract for the Castle Car Park Payment system	Holder - One Council, People and Partnerships	2024	Place			
Crematorium and Cemeteries Rules and Regulations Update	To consider a report on the Crematorium and Cemeteries Rules and Regulations Update	Cabinet Portfolio Holder - Sustainable Environment	Cabinet 4 June 2024	Health, Wellbeing and Environment	All Wards	N/A	Yes
Staffordshire Leaders Board -Terms of Reference	To consider a report on the amended Terms of Reference for the Staffordshire Leaders Board	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 4 June 2024	Finance, Assets and Performance	All Wards	N/A	Yes
Taxi Metered Fares	To consider a report on Taxi Metered Fares	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 4 June 2024	Finance, Assets and Performance	All Wards	N/A	Yes
Quarter Four Finance and Performance Report 2023/24	To consider a report on the Quarter Four Finance and Performance Report 2023/24	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 4 June 2024	Finance, Assets and Performance,Audit and Standards	All Wards	N/A	No
Walleys Quarry Odour Update	To consider a report on odour issues at	Cabinet Portfolio Holder - One	Cabinet 16 July 2024	Health, Wellbeing and Environment	All Wards	N/A	No

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
	Walleys Quarry	Council, People and Partnerships					
Delivery of Electric Vehicle Charging through the County Council's Local Government Electric Vehicle Infrastructure (LEVI) funding	To consider a report on the delivery of Electric Vehicle Charging through the County Council's Local Government Electric Vehicle Infrastructure (LEVI) funding	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 16 July 2024	Economy and Place	All Wards	N/A	Yes
Brampton Museum Funding Application to National Lottery Heritage Fund	To consider a report on the Brampton Museum Funding Application to the National Lottery Heritage Fund	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 16 July 2024	Economy and Place	May Bank	N/A	No
Procurement of Contact Centre Telephony	To consider a report on the procurement of Contact Centre Telephony	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 16 July 2024	Finance, Assets and Performance, Audit and Standards	All Wards	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Keele Sustainable Solar Energy Business Case	To consider a report on the Keele Sustainable Solar Energy Business Case	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 16 July 2024	Economy and Place	Keele	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Kidsgrove Town Deal Contract Award - Shared Services and Garage Replacement	To consider a report on the Kidsgrove Town Deal Contract Award - Shared Services and Garage Replacement	Cabinet Portfolio Holder - Finance, Town Centres and Growth, Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 16 July 2024	Economy and Place	Kidsgrove & Ravenscliffe	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Provisional Outturn 2023/24	To consider a report on the Provisional Outturn 2023/24	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 16 July 2024	Finance, Assets and Performance, Audit and Standards	All Wards	N/A	No
Productivity Plan	To consider a report on the Productivity Plan	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 16 July 2024	Finance, Assets and Performance	All Wards	N/A	No
Bradwell Dingle Recreational	To consider a report on Bradwell Dingle	Cabinet Portfolio Holder - Sustainable	Cabinet 16 July 2024	Health, Wellbeing and Environment	Bradwell	N/A	No

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Facilities	Recreational Facilities	Environment					
Urban Tree Planting Strategy-Phase 6	To consider a report on the Urban Tree Planting Strategy-Phase 6	Cabinet Portfolio Holder - Sustainable Environment	Cabinet 16 July 2024	Health, Wellbeing and Environment	All Wards	N/A	No
Draft LNRS Strategy	To consider a report on the draft LNRS Strategy	Cabinet Portfolio Holder - Sustainable Environment	Cabinet 16 July 2024	Health, Wellbeing and Environment	All Wards	N/A	No
Award of Short Form Services Contracts to a Consortium of Architectural Service Providers	To consider a report on the award of Short Form Services Contracts to a Consortium of Architectural Service Providers	Cabinet Portfolio Holder - Community Safety and Wellbeing	Cabinet 16 July 2024	Health, Wellbeing and Environment	All Wards	N/A	Yes
Medium Term Financial Strategy 2025/26	To consider a report on the Medium Term Financial Strategy 2025/26	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 10 September 2024	Finance, Assets and Performance	All Wards	N/A	No
Quarter 1 Finance and Performance Report 2024/25	To consider a report on the Quarter 1 Finance and Performance Report 2024/25	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 10 September 2024	Finance, Assets and Performance, Audit and Standards	All Wards	N/A	No

Report Title	Description	Portfolio	Intended Decision Taker and Date	Overview & Scrutiny Committee	Wards Affected	Reason for Determining in Private Session (if Applicable)	
Contract Award for the Digital Infrastructure	To consider a report on the Contract Award for the Digital Infrastructure	Cabinet Portfolio Holder - Finance, Town Centres and Growth	Cabinet 10 September 2024	Economy and Place	All Wards	3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Yes
Annual Report	To consider the Council's Annual Report	Cabinet Portfolio Holder - One Council, People and Partnerships	Cabinet 10 September 2024	Finance, Assets and Performance	All Wards	N/A	No